

THOMAS LOCKLEAR DRAKE

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EDUCATION

- Aug. 2007 – Present** **Georgia Institute of Technology** **Atlanta, GA**
Student in the Master of City and Regional Planning program, College of Architecture (*expected degree completion date of May 2009*)
- Jan. 2001 – Dec. 2003** **The University of North Alabama** **Florence, AL**
Bachelor of Science Degree – History
Minor Geography
Summa Cum Laude, GPA 3.93
- Aug. 2000 – Dec. 2000** **Rhodes College** **Memphis, TN**

RELEVANT WORK EXPERIENCE

- Aug. 2007 – Present** **HNTB Corporation** **Atlanta, GA**
Part-time co-op in the Transportation Planning Department
- Aided in the development of various scenarios regarding Envision6, the Atlanta area's future transportation strategy – this is including but not limited to analysis with regards to the feasibility of implementing additional HOV lanes and future HOT lanes
 - Created an assortment of maps for these studies and others using ArcGIS
 - Developed maps using ArcGIS showing the locations of future HOV ramps by type in the Atlanta metropolitan area
 - Compiled and formatted data to be included in various transportation plans
 - Documented transportation needs assessment information and long range transportation strategies for the Savannah, GA and Raleigh, NC areas
 - Prepared documentation for various public hearings and advisory committee meetings for truck lane studies
 - Produced PowerPoint presentations for public hearings and advisory committee meetings
- July 2004 – Dec. 2004** **British Transport Police** **London, UK**
Assistant Analyst, Crime & Disorder Unit, London Underground Division
- Analyzed crime/accident call data statistics for various stations of London Underground and London Mainline railway stations
 - Calculated statistics and created reports for publication and/or use by government agencies, such as the Greater London Authority and Transport for London
 - Managed and updated various British Transport Police crime databases
 - Designed and updated a database concerning active and inactive Anti Social Behavior Orders in effect on criminals on the London Underground and London Mainline rail networks

- Produced PowerPoint presentations
- Typed witness statements and reports

OTHER WORK EXPERIENCE / TRAVEL

May 2007 – Aug. 2007 **Schreeder, Wheeler & Flint, LLP** **Atlanta, GA**

Legal Secretary to Senior Litigation Partner and Associate

- Prepared and amended letters and various litigation documentation
- Liaised between clients and lawyers
- Organized meetings and performed various other secretarial duties

April 2006 – April 2007 **Traveling in Europe, India and The Middle East**

Feb. 2005 – April 2006 **William Fry** **Dublin, Ireland**

Legal Secretary to Senior Partner and Associates

- Created and amended a variety of legal documents and contracts
- Liaised between clients and lawyers
- Performed various other secretarial duties

Feb. 2004 – July 2004 **Traveling in Europe and Morocco**

RELEVANT SKILLS

- Proficient in Microsoft PowerPoint, Excel, Access and Word
- Experienced in working with ESRI ArcGIS
- Skilled at preparing and giving presentations individually or as part of a group
- Adept at working in teams
- Trained in transport planning concepts and analytical/quantitative methods

PROFESSIONAL ORGANIZATIONS

- Student Member, American Planning Association
- Student Member, Transportation Research Board
- Student Member, Urban Land Institute
- Member, Georgia Tech Chapter of Institute of Transportation Engineers
- Member, Georgia Tech Student Planning Association

AWARDS

- Winner of the Georgia Tech/Urban Land Institute Urban Plan contest
- Recipient of a full tuition scholarship at the University of North Alabama, the Susan Vaughn History Scholarship, and the Presidential Scholarship at Rhodes College

INTERESTS

- Hill Walking (I recently hiked the Camino Frances of the Camino de Santiago from St. Jean Pied-de-Port in France to Santiago de Compostella in Spain)
- Traveling to new places
- Researching areas of interest in urban planning and urban geography

REFERENCES AVAILABLE UPON REQUEST